



Hall Middle School 1:1 Device Rollout - Frequently Asked Questions 2023-24

At Hall Middle School, we are committed to creating and maintaining a learning community that is equitable for all students and their families. In an effort to address equity around technology and the increasing use of digital tools for learning, all Hall Middle School students (6-8th) will be issued a Chromebook at the beginning of the school year.

Issuing of and Care of Chromebooks

How and where does my child pick up their Chromebook?

All registered students will pick up their Chromebooks at Cougar Prep Day. Cougar Prep Day is set for Tuesday, August 22nd and will be designated by grade level for all registration follow up. If you cannot attend this date, we will have a pick up after school on Day One (August 23rd) from 2:30 -3:30 pm. in the Hall Gym.

How will my child identify their Chromebook?

A Chromebook asset tag number and a serial number will be linked to each individual student. Each Chromebook is labeled with a student name. School personnel can look up this information to ensure that each student is using the correctly assigned Chromebook.

Can my child use their own laptop or Chromebook?

Hall MS has no method of ensuring that personal devices are capable of providing students with the same learning experience as the district provided Chromebook. For this reason, students may not bring or use their own devices at school. The assigned Chromebooks are provisioned with particular software tools and secure testing browsers identified as necessary for certain required school activities. For safety, Hall MS Chromebooks may only be logged into with a school district username and password. These school accounts are under the district's administrative control where the students' actions and history are recorded. Please note, our staff is able to monitor student use of school issued devices with a third party observer, Hapara.



What do parents and students have to sign?

Parents/guardians and students must sign the Student Use of Technology, Acceptable Use Agreement ([English](#); [Spanish](#); [Portuguese](#); [Japanese](#)) form when they register for school on the Actionaly site. A hard copy will also be available for you to read and sign before you pick up the assigned Cougar Prep day.

Will a family have a financial responsibility in order to use the Chromebook?

There is no fee for a family in order to have a Chromebook issued to their student. However, if the Chromebook is damaged or lost, families will be responsible to cover the costs. Insurance for purchase is available through [Worth Ave. Group](#). The insurance is optional, but recommended.

What if the Chromebook is damaged?

All Chromebooks that are damaged or in need of repair must be brought to the Hall MS Technology Lab as soon as possible. Then the following steps will occur:

- The school will document the damage in an online form.
- The student will describe damage or incident that led to the damage.
- The school will issue the student a Chromebook loan through the Technology Lab, and will document that the student received the loaned device.
- When a device is damaged, the school will determine whether the Chromebook is or is not repairable.
- If repairable, the school will notify the student when their Chromebook is repaired.
 - Students will bring their loaned device to exchange with the repaired device.
- For uninsured Chromebooks, the parent will be invoiced any repair costs, or the replacement cost.



What to do if the Chromebook is lost?

When a Chromebook is lost, a student must go to the Hall MS Technology Lab as soon as possible. The following steps will occur:

- The school will document the loss in an online form.
- The school will issue the student a Chromebook loan through the Technology Lab, and will document the date the student received the loaned device.
- If an insured Chromebook is lost, a police report is required to be emailed to support@lcmschools.org.
- If an uninsured Chromebook is lost, the parent will be responsible for the replacement cost.
- The school will notify the student when their replacement Chromebook is ready for pick up.
 - Students will bring their loaned device to exchange with their replacement Chromebook.

How do I insure the Chromebook against damage or loss?

Students are responsible for taking care of their assigned Chromebook. Optional insurance is available to cover accidental damage and theft and can be purchased from the [Worth Ave. Group](#). If a Chromebook is stolen, the parent will need to file and turn in a police report in order to have the Chromebook replaced by the insurance company.

What if my child loses the charger?

A \$20 replacement cost will be charged to the parents and can be paid to the Hall Middle School.

Daily Expectations for Students and Their Issued Chromebooks

Cougar Expectations:

1. Each student will bring their assigned and fully charged Chromebook to school with them every day so that they are prepared to engage in daily learning.
2. Each student is responsible for the care of their assigned Chromebook, and should use safe spaces (assigned lockers) for storage during recess and lunch.



What if my child leaves their Chromebook at home?

Each student is expected to have a fully charged Chromebook at the beginning of every school day. Students will be issued three loan tickets per trimester. If a student leaves their Chromebook at home, students will come to Technology Lab to receive a loaned device for the day. The technology aide will issue a loaned device and log the day that the loan was issued within a tracking system. Students will be responsible for returning the Chromebook at the end of the day the loan occurred.

What if my child comes to school with their Chromebook not charged?

Each student is expected to have a fully charged Chromebook at the beginning of every school day. It is expected that each student brings their Chromebook and charger to school each day. If the Chromebook is not charged, students will take the Chromebook to the Tech Lab on campus to exchange their Chromebook for a loaner device. They will need to return the loaned device to the Tech lab at the end of the day.

What if the child tries to go on an inappropriate site at home?

Chromebooks issued by the District will be filtered outside of school district buildings. A Web filter is a program that screens an incoming web page to determine whether some or all of it should not be displayed to the student. The filter checks the origin or content of a web page against a set of rules provided by the school district. A web filter allows a school district to block out pages from websites that are likely to include objectionable advertising, pornographic content, spyware, viruses, and other objectionable content. However, please note, that although these devices will be filtered, and are safer than using a personal device, it is still possible that objectionable content can slip through the filters.

When should my child return Chromebooks to the school?

If a student is switching schools (outside of LCMSD), for any reason, they will need to turn in their Chromebook and charger. If an 8th grader fails to return their assigned Chromebook LCMSD will withhold grades, diploma or transcripts per board policy ([AR 5125.2](#)).

Will students be given cases with these devices?

No. Hall MS will not be providing protective sleeves or cases for the Chromebooks.



Can my child decorate their computer so it is easily identified?

No. Chromebooks will have an asset tag that is linked to each student ID for identification purposes. Any stickers, artwork, etc. placed on the Chromebook will be considered vandalism of the device.

Will my child have a safe place to store their Chromebook during recess and lunchtime?

Yes. Recess and lunchtime will be designated as Tech Free Time. Each student is assigned a locker that they can lock all of their personal belongings in. This is the safest place to store their Chromebook during our Tech Free Time (recess and lunchtime).